



## TECHNICAL CIRCULAR No. 694 of 6<sup>th</sup> August 2021

To	All Surveyors/Auditors. All flags
Title	<b>Noncompliance with Safe Manning Document</b>
Reference	Flag Administration Certificates

### **Minimum Safe Manning Document- noncompliance**

The surveyor should review the Safe Manning Certificate for compliance.

The surveyor has carried out the annual survey of a general cargo vessel less than 500 gross tons without centralized or unattended operations notations for machinery..

The flag Administration's minimum safe manning document was issued based on the centralized or unattended operation.

The flag State was contacted and advised that there was an error on the safe manning certificate.

One additional crew member was required on board to meet the requirements of the current navigation voyage without the centralized or unattended class notation.

Insufficient automation features with reduced manning may increase the risk to the safety of life, property, and the natural environment during emergencies.

Employment of additional crew member was not possible at the vessel's port of call.

The flag State was contacted and granted dispensation until the next port of call.

The surveyor may issue a short-term certificates for vessels under 500 gross tons based on Flag State Administration/ CONARINA instructions.

The owner should be advised to arrange one additional crew member before the expiry of the short-term certificates.

If the class certificate notation for centralized or unattended operations is required, contact CONARINA Head Office for review and requirements.

The surveyor assisted in providing both short-term and long-term solutions to the owner to minimize downtime and the costs for additional crew.

The surveyor should review the survey status and documentation before attending onboard.

CONARINA class notations may have an impact on minimum safe manning documents and

#### **CONARINA Head Office**

*5201 Blue Lagoon Drive, 9<sup>TH</sup>. Floor,*

*Miami, Fl., 33126*

*Tel: 1 (305) 716 4116,*

*Fax: 1 (305) 716 4117,*

*[Joel@conarinagroup.com](mailto:Joel@conarinagroup.com)*

statutory requirements.

REFERENCES:

- Safe Manning Certificate

ATTACHMENTS: No

Kindest Regards,  
CONARINA Technical Office

***CONARINA Head Office***

*5201 Blue Lagoon Drive, 9<sup>TH</sup>. Floor,  
Miami, Fl., 33126*

*Tel: 1 (305) 716 4116,*

*Fax: 1 (305) 716 4117,*

*[Joel@conarinagroup.com](mailto:Joel@conarinagroup.com)*